

**MINUTES**  
**LEWISTON ELEMENTARY SCHOOL DISTRICT**  
**REGULAR MEETING OF THE BOARD OF EDUCATION**  
**CELEBRATING 60 YEARS 1958 – 2018**  
**Monday, October 28, 2019**  
**Staff Room**

**Open Session 4:00 PM – Closed Session as Indicated on Agenda**

Lewiston Elementary School Governing Board:

Mike McMaster, Scott White, Chad Cook, Catherine Sidman

- 1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE  
Present: Mike McMaster, Scott White, Chad Cook, Catherine Sidman
  
- 2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:  
At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda.
  
- 3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:  
The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)
  
- 4.0 PRESENTATIONS  
none
  
- 5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:
  - 5.1 Parent Advisory Committee
    - 5.1.1 LCAP Review and the Local Indicators have been reviewed and Local Indicators have been submitted 11/1/2019
  
  - 5.2 California Teachers Association – none
  
  - 5.3 Teamster Negotiations – Thoreson and Cooper met with Kim Carelli and Dave Hawley. The “pool” for unused H&W insurance funds was eliminated as of October 3, 2019. A new salary schedule was also generated and both parties agreed on it. Teamster Classified personnel will receive and increase retroactive to July 1, 2019
  
  - 5.4 Superintendent Report
    - 5.4.1 Thoreson and Lethbridge to determine each middle students reading level and determine which ones need intervention
  
  - 5.5 Lowe’s Toolbox for Education – no new progress
  
  - 5.5 Summary of Complaints per Williams Uniform Complaint Procedures – none
  
  - 5.6 This is formal documentation that Darlene Reid moved out of the Lewiston area and resigned from the Board August 20, 2019. She was sworn in and attended the July 22, 2019 meeting. She attended no other meetings.
  
  - 5.7 Business Information
    - 5.7.1 Update on enrollment

<b>2019-20</b> <i>First Day 8/19/2019</i> <b>56 Students</b>	<b>2018-19</b> <i>First Day 8/20/2018</i> <b>56 Students</b>	<b>2017-18</b> <i>First Day 8/21/2017</i> <b>62 Students</b>
Mo 1 ended Sept. 13 Actual 53.00 (95.00%)	Mo 1 ended Sept. 15 Actual 54.368 (95.64%)	Mo 1 ended Sept. 15 Actual 59.00 (94.65%)
Month 2 ended Oct. 11	Month 2 ended Oct. 13	Month 2 ended Oct. 13

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Actual 54.9 (92.65%)	Actual 54.526 (93.75%)	Actual 56.45 (91.78%)
Month 3 ended Nov. 8 Actual	Month 3 ended Nov. 4 Actual 56.75 (93.42%)	Month 3 ended Nov. 4 Actual 57.11 (93.1%)
Month 4 ended Dec. Actual	Month 4 ended Dec. 2 Actual 62.64 (91.45%)	Month 4 ended Dec. 2 Actual 55.933 (89.96%)
Estimated P1 = ADA Actual	Estimated P1 = 57.34 ADA Actual 56.68 (93.63%)	Estimated P1 = 57.34 ADA <b>Actual 57.00 (92.12%)</b>
Mo 5 ended Dec. Actual	Mo 5 ended Dec. 30 Actual 64.33 (90.75%)	Mo 5 ended Dec. 30 Actual 55.56 (92.54%)
Mo 6 ended Feb. Actual	Mo 6 ended Feb. 2 Actual 63.37 (93.96%)	Mo 6 ended Jan. 27 Actual 51.39 (88.69%)
Mo 7 ended Feb. Actual	Mo 7 ended Feb. 24 Actual 59.11 (90.78%)	Mo 7 ended Feb. 24 Actual 51.07 (89.59%)
Mo 8 ended Mar. Actual	Mo 8 ended Mar. 25 Actual 58.05 (92.14%)	Mo 8 ended Mar. 25 Actual 51.55 (92.35%)
P2 Budgeted @ 58.62 (Prior yr) Actual	P2 Budgeted @ 58.67 (Prior yr) Actual 58.62 (92.86%)	P2 Budgeted @ 58.67 (Prior yr) <b>Actual 54.62 (91.48%)</b>
Mo 9 ends Apr. Actual	Mo 9 ends Apr.27 Actual 58.57 (92.97%)	Mo 9 ends Apr.27 Actual 56.06 (92.02%)
Mo 10 ends May Actual	Mo 10 ends May 25 Actual 58.684 (93.14%)	Mo 10 ends May 25 Actual 53.263 (89.17%)
Mo 11 ends June Actual	Mo 11 ends June 13 Actual 59.222 (94.0%)	Mo 11 ends June 13 Actual 49.666 (81.17%)
P3 Budgeted @ 57.48 ADA Actual	P3 Budgeted @ 57.48 ADA Actual 58.65 (92.96%)	P3 Budgeted @ 57.48 ADA <b>Actual 54.272 (90.59%)</b>

6.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. White moved to approve the Consent Agenda, Sidman seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

6.1 Approve Minutes from Regular Meeting on September 23, 2019

6.2 Approve Warrants:

Dated	Numbered	Amount
10/02/2019	5218200-5218223	\$22,910.79
10/16/2019	5218538-5218553	\$6,323.04

6.3 October Payroll: \$46,424.33

7.0 DISTRICT ACTION ITEMS:

7.1 Action: Facilities Hardship Grant Information:

7.2 The signed PACE Engineering Agreement was reviewed

7.3 Morris reported Semingson Architecture – internal wastewater/plumbing/kitchen design is on track to make the November application due date

8.0 PERSONNEL SERVICES ACTION/INFORMATION

8.1 Classified Personnel

8.1.1 Sidman moved to approve the 2019/2020 Teamster Classified Salary Schedule, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

8.1.2 Sidman moved to ratify hiring Jennifer Barber as custodian, effective 10/7/2019, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

8.1.3 Sidman moved to ratify hiring Mia McDonald as SpEd One-on-One Aide, effective 10/01/2019, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

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- 8.1.4 Sidman moved to ratify hiring Terra Chase as SpEd One-on-One Aide, effective 10/14/2019, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0
  - 8.1.5 Sidman moved hiring Brenda Roan as Head Cook effective 11/04/2019, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0
  - 8.1.6 No Other Teamster Issues
  - 8.2 No Certificated Personnel actions
  - 8.3 Special Education – White moved and Sidman seconded a motion for a letter to be generated and sent to TCOE stating that we are out of compliance with SpEd Occupational Therapy requirements. This letter will also have a required response date of November 30, 2019.
- 9.0 ADJOURN TO CLOSED SESSION: Time in: 5:00pm
- 9.1 Labor Negotiations per Government Code 54957.6
    - 9.1.1 Negotiation with Teamster District Representatives, Personnel, Superintendent/Principal, Scott White
    - 9.1.2 Negotiation with CTA District Representatives, Personnel, Superintendent/Principal, Scott White
    - 9.1.3 Negotiation with Unrepresented Unit District Representatives, Personnel, Superintendent/Principal, Scott White
  - 9.2 Additional discussion of Section 8.1
  - 9.3 Personnel Matters Pursuant to Government Code Section 54957  
Public Employee Discipline/Dismissal/Release
  - 9.4 Superintendent Performance
  - 9.5 Time out: 6:00pm
  - 9.6 No actions were taken in Closed Session
- 10.0 ADJOURNMENT: Time 6:00pm

Approved by:

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Mike McMaster

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Scott White