

MINUTES
LEWISTON ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION
CELEBRATING 60 YEARS 1958 – 2018
Monday, September 23, 2019
Staff Room

Open Session 4:00 PM – Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Mike McMaster, Scott White, Chad Cook, Catherine Sidman

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE

Present: Mike McMaster, Scott White, Chad Cook, Catherine Sidman

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:

At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda.

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:

The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit)

3.1 White stated that he had made input for the Agenda to Cooper and it was not addressed. He wanted to consider an Agenda Committee to review the agenda prior to the meetings.

3.2 Jazmine Biles addressed the Board stating that her child's needs were not being met. The student's IEP needs to be reviewed for specific requirements. Thoreson is do perform the review and report to the Board. McMaster to address Ms. Biles.

4.0 PRESENTATIONS

4.1 Lori Firman – Changes to Lion's Den Policies: Firman reported that Fabio Robles is working with the Rural Frontier Program Directors to try and establish the needs for small, rural schools. The decision has been made that Lion's Den can close at 5:00pm instead of 6:00pm. The concern was that Lion's Den is being used as a babysitting service. This is not the intent. The perception needs to change. The question arose regarding kids not being able to walk home. It has been determined that it is "best practice" not to have kids walk home but they can if the parents approve and are willing to sign a document stating they are allowed.

4.1.1 White moved to approve changing Lion's Den Hours, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

4.2 Public Hearing

4.2.1 Public Hearing opened at 4:23pm

4.2.2 Public Input on the Sufficiency of Instructional Materials and Certification of Provision of Standards-Aligned Instructional Materials – none

4.2.3 Public Hearing closed at 4:24pm

4.3 Sidman moved to approve of Resolution 2020-12, Sufficiency of Instructional Materials, White seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

5.1 Parent Advisory Committee

5.1.1 LCAP Review – the LCAP is now finalized thanks to Thoreson and Fabio Robles

5.1.2 Sidman moved to approval the 2020 LCAP, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

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5.2 California Teachers Association

5.3 Teamsters

5.4 Superintendent Report:

CHP Fleet Inspection was completed and we passed, except for Bus 2. The battery was dead so it could not be inspected.

The kitchen sink leak has been repaired and the new dishwasher has been replaced

Two replacement laptops need to be ordered for the whiteboards

We are “borrowing” a TCOE employee for Lion’s Den

A staff meeting was held September 20th – discussed test results for ELA and Math. Improvement is needed
 NCSIG performed a school safety inspection. We have yet to receive any sort of report stating the issues. Once we do receive the report, it will be forwarded on to Jeff Morris

5.5 Lowe’s Toolbox for Education – no progress

5.5 Summary of Complaints per Williams Uniform Complaint Procedures – none

5.6 Business Information

5.6.1 Update on enrollment

2019–20 <i>First Day 8/19/2019</i> 56 Students	2018–19 <i>First Day 8/20/2018</i> 56 Students	2017–18 <i>First Day 8/21/2017</i> 62 Students
Mo 1 ended Sept. 13 Actual 53.00 (95.00%)	Mo 1 ended Sept. 15 Actual 54.368 (95.64%)	Mo 1 ended Sept. 15 Actual 59.00 (94.65%)
Month 2 ended Oct. 11 Actual 54.9 (92.65%) IS INC.	Month 2 ended Oct. 13 Actual 54.526 (93.75%)	Month 2 ended Oct. 13 Actual 56.45 (91.78%)
Month 3 ended Nov. Actual	Month 3 ended Nov. 4 Actual 56.75 (93.42%)	Month 3 ended Nov. 4 Actual 57.11 (93.1%)
Month 4 ended Dec. Actual	Month 4 ended Dec. 2 Actual 62.64 (91.45%)	Month 4 ended Dec. 2 Actual 55.933 (89.96%)
Estimated P1 = ADA Actual	Estimated P1 = 57.34 ADA Actual 56.68 (93.63%)	Estimated P1 = 57.34 ADA Actual 57.00 (92.12%)
Mo 5 ended Dec. Actual	Mo 5 ended Dec. 30 Actual 64.33 (90.75%)	Mo 5 ended Dec. 30 Actual 55.56 (92.54%)
Mo 6 ended Feb. Actual	Mo 6 ended Feb. 2 Actual 63.37 (93.96%)	Mo 6 ended Jan. 27 Actual 51.39 (88.69%)
Mo 7 ended Feb. Actual	Mo 7 ended Feb. 24 Actual 59.11 (90.78%)	Mo 7 ended Feb. 24 Actual 51.07 (89.59%)
Mo 8 ended Mar. Actual	Mo 8 ended Mar. 25 Actual 58.05 (92.14%)	Mo 8 ended Mar. 25 Actual 51.55 (92.35%)
P2 Budgeted @ 58.62 (Prior yr) Actual	P2 Budgeted @ 58.67 (Prior yr) Actual 58.62 (92.86%)	P2 Budgeted @ 58.67 (Prior yr) Actual 54.62 (91.48%)
Mo 9 ends Apr. Actual	Mo 9 ends Apr.27 Actual 58.57 (92.97%)	Mo 9 ends Apr.27 Actual 56.06 (92.02%)
Mo 10 ends May Actual	Mo 10 ends May 25 Actual 58.684 (93.14%)	Mo 10 ends May 25 Actual 53.263 (89.17%)
Mo 11 ends June Actual	Mo 11 ends June 13 Actual 59.222 (94.0%)	Mo 11 ends June 13 Actual 49.666 (81.17%)
P3 Budgeted @ 57.48 ADA Actual	P3 Budgeted @ 57.48 ADA Actual 58.65 (92.96%)	P3 Budgeted @ 57.48 ADA Actual 54.272 (90.59%)

6.0 CONSENT AGENDA:

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion. White moved to approve the Consent Agenda, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

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- 6.1 Approve Minutes from Regular Meeting on August 26, 2019
- 6.2 Approve Warrants:

Dated	Numbered	Amount
08/28/2019	5217490 – 5217504	\$14,216.67
9/11/2019	5217773 – 5217788	\$4,406.71
9/18/2019	5217930 – 5217937	\$1,403.39

- 6.3 September Payroll: \$42,301.90

7.0 DISTRICT ACTION ITEMS:

- 7.1 White moved payment of M. Madigan’s reimbursement submission (\$635.08 – received in August), Sidman seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0
- 7.2 Sidman moved to approve the Facilities Planning Contract with TCOE, White seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0
- 7.3 Sidman moved to approve TAUSD switching a bus with us for a trip to Ashland, Oregon. Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – nay, Sidman – aye. Approved 3/1. White believes we need an agreement to cover any issues that may ensue,
- 7.4 Jeff Morris reported our application for the Facilities Hardship Grant will be on the Consent Agenda at the State’s Board Meeting. This is for the design portion of the grant.
 - 7.4.1 Sidman moved to approve the PACE Engineering Agreement, Cook seconded. Roll was called: Cook – aye, McMaster – aye, White – aye, Sidman – aye. Approved 4/0

8. PERSONNEL SERVICES ACTION/INFORMATION

- 8.1 Classified Personnel: four potential applicants took the Aide Equivalence test. Only one passed
 The Head Cook has resigned due to a family illness
 Thoreson wants to hire a part time Custodian to relieve everyone trying to cover custodial
- 8.2 Certificated Personnel – nothing
- 8.3 Special Education – being moved to Closed Session
- 8.4 Superintendent’s Priority List has been completed

9. ADJOURN TO CLOSED SESSION: Time in: 5:20pm

- 9.1 Labor Negotiations per Government Code 54957.6
 - 9.1.1 Negotiation with Teamster District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.1.2 Negotiation with CTA District Representatives, Personnel, Superintendent/Principal, Scott White
 - 9.1.3 Negotiation with Unrepresented Unit District Representatives, Personnel, Superintendent/Principal, Scott White
- 9.2 Additional discussion of Section 8.3
- 9.3 Personnel Matters Pursuant to Government Code Section 54957
 Public Employee Discipline/Dismissal/Release
- 9.4 Administrative Functions Defined
- 9.5 Time out: 6:15pm
- 9.6 No actions were taken in Closed Session

10. ADJOURNMENT: Time 6:15pm

Approved by:

 Mike McMaster

 Scott White