

MINUTES  
LEWISTON ELEMENTARY SCHOOL DISTRICT  
REGULAR MEETING OF THE BOARD OF EDUCATION  
CELEBRATING 65 YEARS 1958 – 2023

**Vision:** Our district will be known for the high quality of our programs, the growth of our students and the integrity of our staff.

**Mission:** We provide a safe environment to learn, we provide support and encouragement for the academic growth of our students and we maintain highly effective and ethical staff.

Monday, February 12th, 2024

Room 3

Open Session 4:00 PM – Closed Session as Indicated on Agenda

Lewiston Elementary School Governing Board:

Suzie Hawkins, Gretchen Deichler, Chad Cook, Catherine Sidman, Sarah Panarra

1.0 CALL TO ORDER, ROLL CALL, FLAG SALUTE

Present: Hawkins, Deichler, Cook, Sidman

Absent: Panarra

2.0 AGENDA AND CHANGE OF DATE OF REGULAR BOARD MEETING APPROVAL:

At this time requests may be made to change the agenda order, move items from Consent Agenda to Study Action Item and/or remove items from the agenda. None

3.0 INPUT REGARDING AGENDA AND NON-AGENDA ITEMS:

The President of the Board will allow any individual or group representative to address the Board on any subject covered or not covered by an item in the Agenda at this time. Additional opportunities will be given for the public to comment on Agenda items as they are recognized and given the opportunity to speak. The Board of Trustees reserves the right to limit the time allotted to each speaker and the number of times an individual is allowed to address the Board on a given subject. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may (1) acknowledge receipt of the information; (2) refer to staff for further study; (3) refer the matter to the next meeting. The public is invited to address issues not on the agenda. (Five-minute time limit) Mary Thoreson reported she had pulled E 6161.1 as she was waiting for clarity on what to fill in from TCOE.

4.0 CLOSED SESSION: Time in: 4:04 pm

The Board adjourned to closed session to discuss the following items:

4.1 Government Code Section 54957 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/COMPLAINT

4.2 Government (Govt. Code § 54956.9, subd. (d)(2).) Conference with Legal Counsel Regarding – Anticipated Litigation

4.3 Time out: 4:56 pm

4.4 Report any action taken in Closed Session– Hawkins reported directions were given to staff.

5.0 BOARD/ADMINISTRATION/COMMITTEE REPORTS/ACTION ITEMS:

5.1 Superintendent Report–Thoreson reported Taylor Lerma our wellness liaison had been doing SEL lessons and it was going great. Teryn Wilson has begun her Disc Golf elective and the students are loving it. Teryn secured the funds for

BOARD FILE: AGENDAS AND MINUTES: Minutes 02122024

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Posted: School Office, Staff Room, Mini-Mart bulletin board

In compliance with Government Code Section 54954.2(a), the Lewiston Elementary School District will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Elizabeth Christensen, Chief Business Officer of the Lewiston Elementary School District.

Disc Golf through the mini grants offered from TCOE. Wilson plans to purchase 5 more portable disc golf baskets so she can create a full disc golf course of 9 holes. Second grade through 8<sup>th</sup> grade are participating in the activity. The board encouraged the use of Lewiston and Weaverville's disc golf courses. Thoreson reported she is currently gathering art work to showcase at the Highland Art Center. Lewiston is able to submit 25 pieces of art. Thoreson reported the MTSS Multi-Tiered levels of Student Success are being utilized in an effort to address social and emotional wellbeing of the students. Currently TCOE provides coaches to support staff on instruction methods. Thoreson reported the washer and dryer has been purchased and will be delivered this week 2/13/24. She was able to secure \$1,800 through a mini grant offered by TCOE for the purchase. Diana Seale is currently purchasing supplies for the STEAM program, Seale secured funds through the mini grant as well. Thoreson reported Lewiston Elementary is out of CSI but continues to spend the funds to increase attendance and improve math and reading scores. Thoreson then reported on the recent SPI logging conference that included all 4<sup>th</sup> grade and our solo 5<sup>th</sup> grader in attendance. The event was fun for students and staff. Lewiston was invited to do a field trip to the Hatchery from RCSD. Thoreson then reported Trikes and Helmets were ordered for the TK/K students. It was reported that Coast Central donated funds to purchase school sweatshirts for 6 of our unduplicated students that needed one. The students were very thankful and excited for the new sweaters. Thoreson requested that all inquiries about the playground project be directed to Travis Christensen or to her. Sidman asked about the inquiry about the bids, Thoreson reported open session was not the time to discuss this topic. Thoreson confirmed the bus barn project was 10 months before Elizabeth Christensen's employment at LES. Thoreson reiterated that all bid packages are overseen by Jeff Morris at TCOE. Board requested time to be tracked and to calculate what has been spent up to this point in time. Hawkins directed staff to keep track of hours spent on the project.

5.2 Summary of Complaints per Williams Uniform Complaint Procedures–None

5.3 Business Update: 2<sup>nd</sup> Interim to be presented 3/11/2024

5.3.1 Letter from TCOE confirming positive certification of 1<sup>st</sup> Interim report

5.3.2 Update on enrollment: 71 students

5.3.3 2023/24 ADA chart

5.3.4 Community Planning Grant Update – Was included in the superintendent report

6.0 CONSENT AGENDA: Sidman moved approval. Cook seconded. Roll was called: Hawkins, Aye, Deichler–Aye, Cook–Aye, Sidman– Aye. Approved 4–0

The following consent ACTION items are expected to be routine and non-controversial. They will be acted upon by the Lewiston Elementary School Governing Board at one time unless a Board member, staff member, or a member of the public requests that an item be held for discussion.

6.1 Approved Warrants:

Dated	Numbered	Amount
01/24/2024	5246946–5246954	\$8,026.23
01/31/2024	5247086–5247096	\$3,466.12
02/01/2024	5247156–5247158	\$2,329.45
02/07/2024	5247196–5247211	\$11,413.04

6.2 January Payroll: \$ 64,541.89

6.3 Approved Minutes from regular board meeting on 01/22/2024

7.0 DISTRICT ACTION ITEMS:

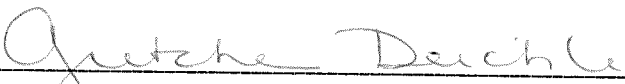
7.1 Approved Board Policy: Board requested Thoreson crosses out the Policy items that do not apply to the school when policies are sent to Board members for approval for clarity of policies. BP6142.8 updates were in regard to contact information. Sidman moved approval of Board Policies. Deichler seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Cook– Aye, Sidman– Aye. Approved 4–0

Policy	Title
BP 0410	Nondiscrimination in District Programs and Activities
BP 1312.2 AR 1312.2 E(1) 1312.2	Complaints Concerning Instructional Materials
BP 1312.3 AR 1312.3	Uniform Complaint Procedures
AR 1312.4 E(1) 1312.4 E(2) 312.4	Williams Uniform Complaint Procedures
BP 5145.3	Nondiscrimination/Harassment
BP 6143 AR 6143	Courses of Study
BP 6161.1 AR 6161.1	Selection and Evaluation of Instructional Materials
BP 6161.11	Supplementary Instructional Materials

BP 6163.1	Library Media Centers
BP 0460 AR 0460	Local Control Accountant ability Plan
BP 0500	Accountability
BP 0520	Intervention in Underperforming Schools
AR 1220	Citizen Advisory Committees
BP 1431	Waivers
BP 3400 AR 3400	Management of District Assets/Accounts
BP 5116.2	Involuntary Student Transfers
BP 5131.2 AR 5131.2	Bullying
AR 5141.21	Administering Medication and Monitoring
BP 5148.3 AR 5148.3	Preschool/Early Childhood Education
BP 6142.8 AR 6142.8	Comprehensive Health Education
BP 6170.1	Transitional Kindergarten
BB 9321 E(1) 9321 E(2) 9321	Closed Session

- 7.2 Approved 2024/25 Master Calendar–Deichler moved approval of the 24/25 Calendar with the change of added text clarifying there is no school on 1/6/2025. Cook seconded. Roll was called: Hawkins–Aye, Deichler–Aye, Sidman–Aye, Cook–Aye. Approved 4–0
- 7.3 Approved 2023–24 Comprehensive Safety Plan– Board questioned if the Bus portion still needed to be included in the plan. Thoreson confirmed it was necessary as busses may be rented for field trips. Sidman moved approval. Cook seconded. Roll was called: Hawkins– Aye, Deichler– Aye, Cook– Aye, Sidman–Aye. Approved 4–0
- 7.4 Information/Review LCAP Mid–Year Monitoring Report– Thoreson gave LCAP review. Sidman asked about the mental health check–ins. Thoreson confirmed every morning students have a check in they complete that sends a message to Taylor Lerma and to Thoreson alerting them if a student feels the need to have a check in with either one of them. Thoreson provided further clarification about LCAP goals to the board.

ADJOURNMENT: Time 5:50 pm

  
Gretchen Deichler, Board Vice President